

## **Governance – scheme of delegation summary – Academy Council**

**The CET Board** is the overall governing body of the Trust and all its Academies. It is charged with the strategic direction of the Trust and is responsible to the Secretary of State for Education for executing its statutory duties. It appoints Academy Council members and chairs. Its main functions are:

- setting annual performance targets
- determining all statutory and other policies
- ensuring that curriculum requirements are met
- setting the budget for the Trust and each academy
- being the employer of all staff
- being the ultimate body of appeal within the Trust
- agreeing all major building work with the Education Funding Agency (EFA).

**The Academy Council (AC)** is a sub-committee of the Creative Education Trust Board of Directors. It is accountable to the Board of Directors and is its local presence. It may include representatives from such groups as the school community, the local community and other local organisations and businesses as appropriate.

The main functions of the AC are:

- supporting CET's plans for the school as set out in the ADIP, SEF and annual budget
- providing understanding of the local context and the challenge that the local environment presents
- acting as a sounding board for senior leaders, especially the Principal or Head Teacher
- providing regular monitoring of health and safety matters, safeguarding provision, the welfare of looked after children, and provision for children with Special Educational Needs and Disabilities
- providing hearing panels for pupil behaviour matters
- building and maintaining positive local perceptions of the school
- building and maintaining relationships with the local and regional business community
- building and maintaining relationships with community partners (e.g. health services, police, social services)
- undertaking local fundraising
- the Chair of AC assisting in the recruitment process for Head Teachers and Principals

Full details are available in the scheme of delegation which is available on the CET website:  
<http://www.creativeeducationtrust.org.uk/#home>

When a school is notified, the caller will request confirmation of the contact details for the CEO and Chair of the Trust Board. The details you should provide are:

CEO: Marc Jordan [marc.jordan@creativeeducationtrust.org.uk](mailto:marc.jordan@creativeeducationtrust.org.uk)  
Chair of Trust Board: David Anderson [ChairofTrustees@creativeeducationtrust.org.uk](mailto:ChairofTrustees@creativeeducationtrust.org.uk)