



20<sup>th</sup> March 2020

Dear Parents and Guardians

## **INDEFINITE CLOSURE OF LYNN GROVE ACADEMY**

As you know, the school will be closed for an indefinite period to most pupils as instructed by the Department for Education. We are however open to the children of those identified by the government as “**KEY WORKERS**”. Please note that the **very strong advice** from government is that as many pupils as possible should be cared for at home throughout the period of closure. **Please only send your child(ren) in if you have no safe alternative for them.**

The full definition of a key worker is available on the Cabinet Office website, and in the attached document, in summary it is defined as those who work in:

### **Health and social care**

Frontline health and social care staff such as doctors, nurses, midwives, paramedics, as well as support and specialist staff in the health and social care sector. In addition it includes those working in supply chains including producers and distributors of medicines and personal protective equipment.

### **Education and childcare**

Nursery, teaching staff and social workers.

### **Key public services**

Those required to run the justice system, religious staff, as well as those responsible for managing the deceased, and journalists providing public service broadcasting.

### **Local and national government**

Administrative occupations essential to the effective delivery of the Covid-19 response or delivering essential public services, including payment of benefits.

### **Food and other necessary goods**

Those involved in the production, processing, distribution, sale and delivery of food.

### **Public safety and national security**

Police, support staff, Ministry of Defence civilian staff and armed forces personnel, fire and rescue staff, and those responsible for border security, prisons and probation.

### **Transport**

Those who will keep air, water, road and rail passenger and freight transport modes operating during the Covid-19 response.

### **Utilities, communication and financial service**

Staff required to keep oil, gas, electricity, water and sewerage operations running. Staff in the civil nuclear, chemical and telecommunications sectors. Those in postal services and those working to provide essential financial services.



If your child(ren) fall into the category identified above, school is open to them at the normal times during term time. This means that they may attend as usual from Monday 23<sup>rd</sup> March until 2<sup>nd</sup> April during normal school hours **0830 – 1500 and 0830 to 1400 on Wednesday**. **If you are a parent or guardian in this category, you must decide whether you will keep your child(ren) at home or send them to school.** In order to properly safeguard pupils, they must either attend full time or not at all. The usual absence procedures will be followed for those pupils whose parents/guardians choose to send them to school in order to ensure that all children are properly accounted for.

If you are a key worker and choose to send your child(ren) to school, please complete the request form and return it to the school by email to [enquiries@lynngroveacademy.org.uk](mailto:enquiries@lynngroveacademy.org.uk) with the title “Keyworker Request for Supervision in School” **by 1500 today** so that we can plan appropriate provision. [The request form can be found here](#). We will acknowledge receipt of your email and you should not send your child(ren) to school on Monday unless you have received confirmation from the school. This is essential to ensure that all children are in appropriate care with parents/guardians or at school.

If your child does not fall into this category, further details about arrangements for their remote learning at home will be sent to you shortly.

Thank you for your cooperation during these difficult times for us all.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Alison Mobbs', is positioned below the text 'Yours sincerely'.

Alison Mobbs  
Principal