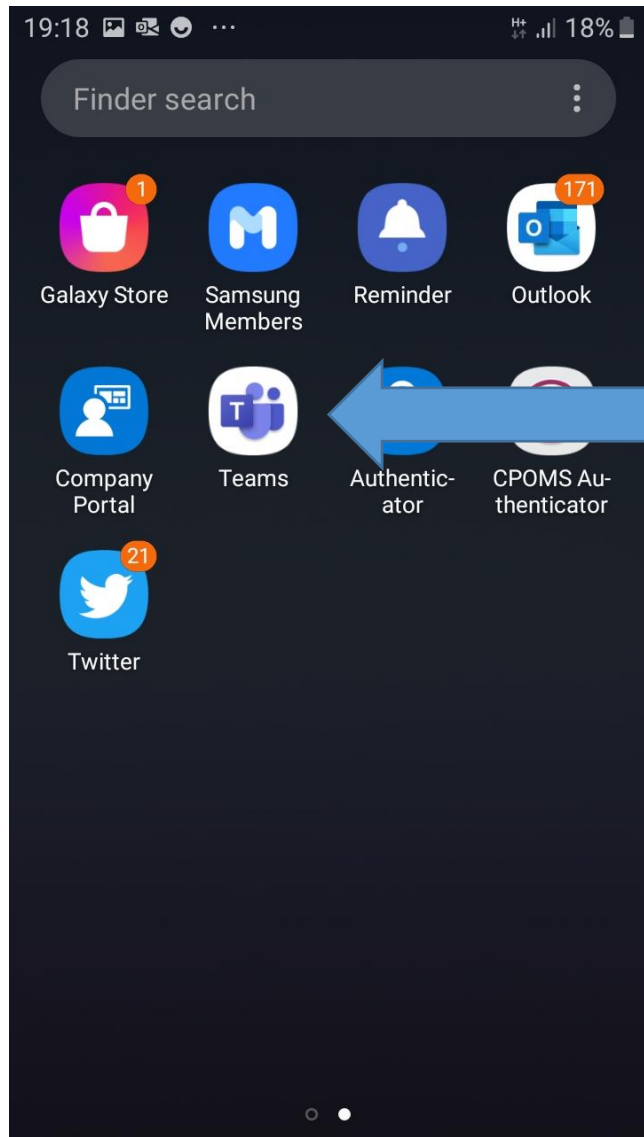


How set up Teams on mobile devices

Lynn Grove Academy September 2020



Download the Teams app from your app store.

Launch Teams from your apps.

18:53

24%

Microsoft Teams



Welcome to Microsoft Teams! A happier place for teams to work together.

Sign in

Sign up for free

Learn more

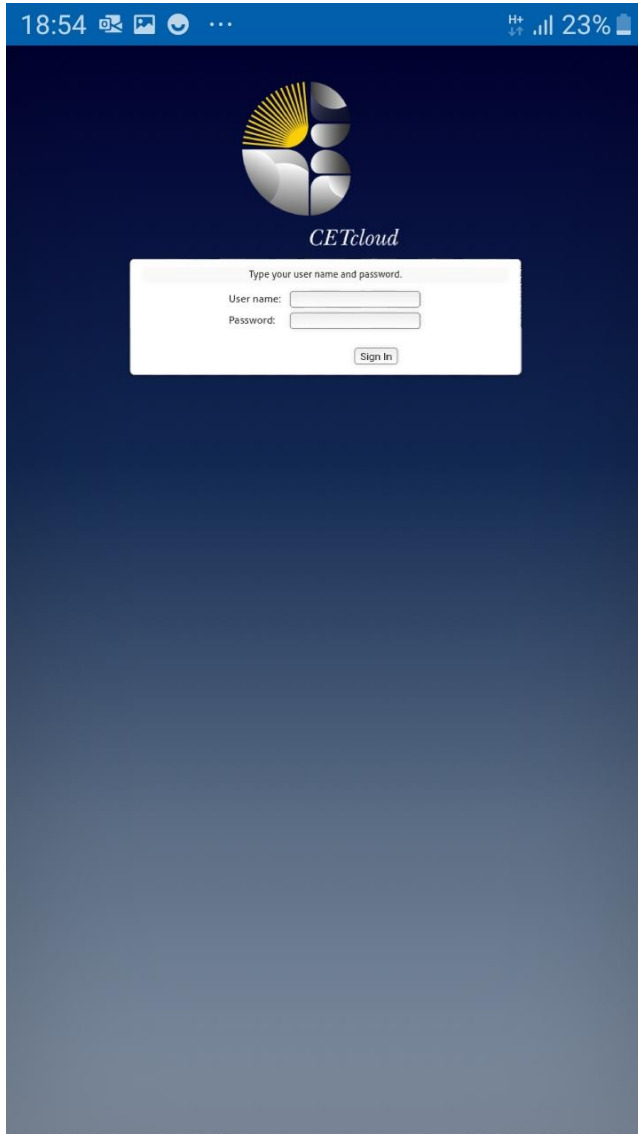


Tap 'Sign in' and enter your complete school email address which starts with lga- or LGA- .

LGA or lga just means Lynn Grove Academy.

Pro tip: lower case spelling is fine – and faster



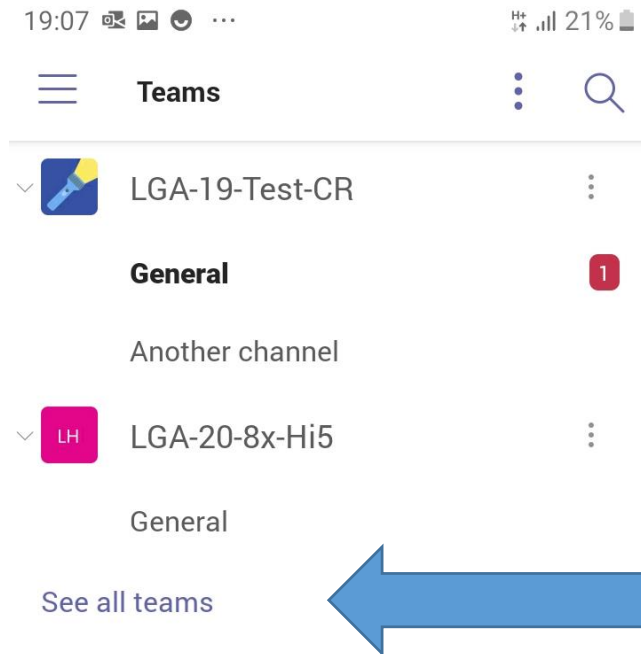


Enter your complete school email address again.

Enter your (email) password.

You only have to do this the first time you sign in to Teams.

Pro tip: double tap the input field (where you type your email address) to make it bigger



Tap 'Teams' at the bottom of the screen. You will see your subject group teams. If you can't see what you're looking for tap 'See all teams'.

Under the team you want to go to tap 'General'.

Pro tip: If there's an unread notification in one of your teams the writing will be bold and there'll be a message count label

