

## **Policy**

At Lynn Grove Academy the following parent and student entitlement lays out our commitment to providing a high-quality careers, employability and enterprise programme with support from key professionals including; careers advisers and widening participation staff. We ensure that all pupils can engage with providers of all further education and apprenticeships options, in line with The Baker Clause, as well as having the opportunity to speak to external careers advisors.

### **Pupil, parent and carer entitlement statement for Careers Education, Information, Advice and Guidance.**

Pupils are entitled to careers education, information, advice and guidance that is impartial and confidential. It will be integrated into your experience of the whole curriculum, based on a partnership with you and your parents or carers. The programme will promote equality of opportunity, diversity and inclusion.

All pupils in the school will:

Take part in a careers programme in years 7 to 11 that helps them to:

- understand their education, training, employment and other progression opportunities
- develop the skills they need to plan and manage their own personal development and career progression
- access relevant information and learning from taster activities and experience of work
- make and maintain individual progression plans to help them improve their prospects of success
- offer feedback and ideas on how to improve the careers programme
- Have access to, and support with using careers information that is:
  - easy to find and available at convenient times and in convenient locations, including on the Academy's website
  - clearly labelled and referenced
  - comprehensive, giving details of all progression opportunities and associated support arrangements such as financial help
  - un-biased and up-to-date.
- Obtain careers guidance that is:
  - impartial
  - confidential
  - focused on individual needs and fit for purpose
  - supportive of equal opportunities
  - provided by people with relevant training and expertise.
- Pupils are encouraged to review their entitlement regularly within tutorial settings and designated CEIAG lessons.
- All parents and carers can expect to:

- be able to make an appointment with a member of staff or specialist careers adviser to discuss their children's progress and future prospects on Options at 13 and 16.
- be invited to look at schemes of work, and careers activities, information and resources, and to use and contribute to them if they wish
- receive invitations to take part in careers and information events such as mock interviews or career fairs
- have the opportunity to comment on the usefulness of the careers programme for their children and how it could be improved.

### **How we evaluate the careers programme**

Information regarding destination trends of our pupils is available on request from our Careers Leader. The information is reviewed at the end of each academic year and the impact of the programme is measured by the Trust in terms of pupils' destinations. The school monitors its provision through analysis of pupils' responses and satisfaction, Compass + and our destination data.

### **Contact information:**

Careers at Lynn Grove Academy is led by Emma Pitcher.

Providers who wish to contact the school to talk about technical education and apprenticeships should contact Emma Pitcher, Assistant Principal.

As listed in our programme we also rely on our business and voluntary sectors to support our careers, employability and enterprise programme. Should you or your work place wish to offer support to any of the events outlined in the curriculum we welcome your offer.

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### **Provider Access Policy Statement**

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

### **What are pupils entitled to?**

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

### **What opportunities are provided to allow access to pupils?**

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Providers can access students throughout the year through assemblies, the tutorial programme, PSHE lessons, business lunches, drop down days and parents information evenings.

If a provider's course links directly to a curriculum subject there is also the opportunity to speak to students during a lesson time should the curriculum allow. We welcome prospectuses and we will hold copies in our careers room and make some available for students to take home.