



5 February 2023

Dear Parents and Carers of Year 11 Pupils

Leavers Hoodies 2023 – *Orders now ready to be taken*

I am pleased to inform you that we have set up an online shop with The School Leavers company in order for you to purchase your child's leavers hoodie. Hoodies are priced at just £21.95 again this year and are available in a wide choice of colours and sizes.

Leavers hoodies are ready to be ordered now directly from The School Leavers Company. Your order and payment will be handled directly with the School Leavers Company and not with the school; please do not send payments into school as we cannot order on your behalf. Any refunds will also have to be dealt with by the Company. The webpage address is:

<https://www.schoolleaverscompany.co.uk/leavers-hoodies-login>

USERNAME: SL62073

PASSWORD: 62073lynn

You can see an example of how a hoodie will look in each colour by selecting the various colour options. Please refer to the sizing guide for help with ordering the correct size.

The number 23 on the back of the hoodie consists of the names of our current Year 11 pupils **for whom we have received permission**.

Please note – Your child's name will only appear on the hoodie if you gave permission on the Year 11 consent form. Unfortunately, NO additional names can now be added.

The **shop will be open until Friday 31 March 2023** so please ensure you place your order as soon as possible. Please be advised you will not be able to order a hoodie once the shop has closed.

There is no postage and packing fee as the hoodies will be delivered into school for distribution on our Year 11 Leavers Day.

If you have any questions, please feel free to contact me at the school.

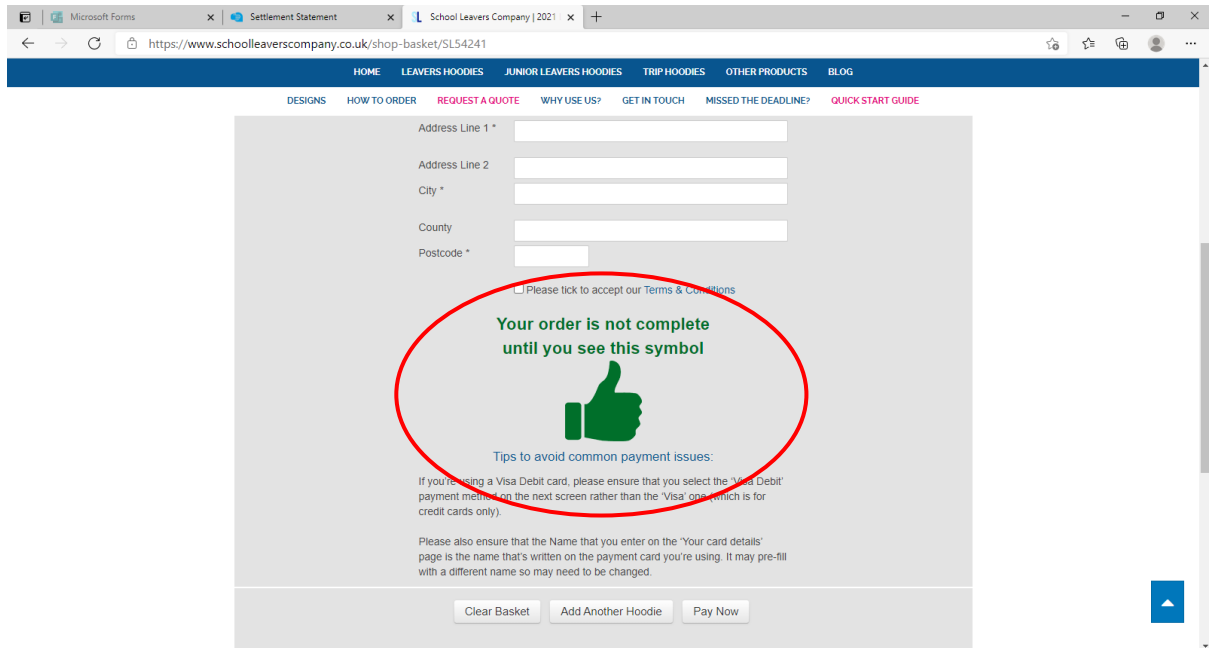
Yours faithfully

A handwritten signature in purple ink that reads 'C Tate'.

Mrs C Tate
Finance Assistant

CHECK OUT & ORDERING PROCEDURE

Please pay attention to **every step** of the checkout procedure (please see below):



The screenshot shows a web browser window with the URL <https://www.schoolleaverscompany.co.uk/shop-basket/SL54241>. The page features a navigation menu with links: HOME, LEAVERS HOODIES, JUNIOR LEAVERS HOODIES, TRIP HOODIES, OTHER PRODUCTS, and BLOG. Below the menu are links for DESIGNS, HOW TO ORDER, REQUEST A QUOTE, WHY USE US?, GET IN TOUCH, MISSED THE DEADLINE?, and QUICK START GUIDE. The main content area contains a form with fields for Address Line 1, Address Line 2, City, County, and Postcode. A checkbox for 'Please tick to accept our Terms & Conditions' is present. A large green thumbs-up icon is circled in red, with the text 'Your order is not complete until you see this symbol' above it. Below the icon, there is a section titled 'Tips to avoid common payment issues:' which includes instructions for using a Visa Debit card and ensuring the name on the card details matches the payment card. At the bottom of the form are buttons for 'Clear Basket', 'Add Another Hoodie', and 'Pay Now'.

Once you have successfully completed checkout you will receive an order confirmation email. **If you do not receive the email within 48 hours of placing the order please contact School Leavers Company.**